



## Terms of Reference

### Recreation Committee

#### Purpose

- To assist the HPCC Board in fundraising and contribute to the community through recreational activities.
- Establish a working relationship on behalf of HPCC with other organizations devoted to outdoor recreation, such as the Kootenay Mountaineering Club
- Develop plans and solicit assistance for trail building/maintenance from youth programs.
- Research grant availability and submit applications for funding to support trail building, educational outdoor programs, and other recreational activities.
- Solicit ideas for other recreational activities of benefit to the community, such as storytelling, nature/botanical tours, school presentations.

#### Scope

- Not applicable

#### Membership

- Membership consists of 5 – 7 members, drawn from the Board, staff and community members.

#### Meeting arrangements

- Regular meetings are held quarterly, or at the call of the chair.

#### Reporting

- Reports are made verbally and in writing to the Board quarterly, or in response to opportunities to pursue funding or activities requiring the approval of the Board.

#### Resources and budget

- Not applicable.

#### Deliverables

- Written and oral reports delivered to the Board with recommendations and/or concerns as needed.

Terms of Reference Last Reviewed and Approved by the Board on this Date: \_\_\_\_\_