

**APPLICATION FORM**  
**THE HARROP-PROCTER COMMUNITY CO-OPERATIVE**  
**ANNE WARD MEMORIAL SCHOLARSHIP**

Name: \_\_\_\_\_  
(Last) (First)

Date of Birth: \_\_\_\_\_ Social Insurance Number: \_\_\_\_\_  
 Year/Month/Day

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

<b>Home Address:</b> <hr/> <hr/> <hr/>	<b>Mailing Address: (if different)</b> <hr/> <hr/> <hr/>
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Email address: \_\_\_\_\_

Name of Father/Guardian: \_\_\_\_\_

Name of Mother/Guardian: \_\_\_\_\_

Graduation: \_\_\_\_\_ Secondary School: \_\_\_\_\_  
Year/Month

Post-secondary institution:

**Eligibility:**

The Anne Ward Memorial Scholarship will be awarded to a high school graduate who is a resident from the Outlet area (Longbeach, Harrop, Sunshine Bay, Balfour, Procter and Queens Bay). Bursaries will be awarded to local post-secondary students if applicable (dependent on the number of primary award applicants) and at the discretion of the HPCC Scholarship sub-committee.

Applicants must be enrolled in a 1<sup>st</sup> year program, pursuing an education through a technical/trades school, college, or university, or already studying at a post-secondary institution. Studies related to Forestry, Environmental Studies, and Sciences will be given priority consideration, but other areas of study will be considered where appropriate.

Please attach the following:

- Transcript of your grades from Grade 11 and midterm grades for Grade 12, or post-secondary transcripts if applicable.
- A list of special awards/certificates received; volunteer school/community involvement; sports activities/achievements; personal hobbies/activities; part time/summer work experience.
- A brief summary of educational/career interests.

Please complete and mail the application form with required attachments by **April 25<sup>th</sup>** to:

**Harrop-Procter Community Co-operative  
202-284 3rd Avenue, Procter BC V1L 0B8  
Attention: Scholarship Committee**

The application and required attachments can also be submitted by email to [coordinator@hpcommunityforest.org](mailto:coordinator@hpcommunityforest.org).

Scholarship information and regulations are provided below.

Please email the address above or call the HPCC office at 250-229-2271 if you have any further questions.

## **THE HARROP PROCTER COMMUNITY CO-OPERATIVE (HPCC) SCHOLARSHIP INFORMATION AND REGULATIONS**

### **Overview**

In 2017, HPCC was chosen as the second recipient of the Robin Hood Memorial Award for excellence in Community Forestry by the BC Community Forest Association. The award recognizes the late Mr. Hood, a pioneer of community forestry in the province. It is accompanied by a monetary award of \$10,000 from the provincial government.

At the direction of the Board, a committee was struck to discuss the feasibility of establishing an Educational Scholarship for local students with the funds. The Anne Ward Memorial Scholarship Committee is comprised of three Board Directors and one staff member along with two public representatives. The committee reviews all applications and determines allotments. The regulations were approved in April 2018 and revised in May 2020.

Anne Ward was a founding member of the Harrop Procter Watershed Protection Society (HPWPS) and a director of the Harrop Procter Community Cooperative (HPCC) from its inception. She was the Treasurer - and a meticulous bookkeeper - on a volunteer basis for both organizations for many years. In the early years, she, and her husband Jim - along with other founders - provided financial support in the form of an interest-free loan to ensure continuity and survival. Anne was a strong believer in, and supporter of, HPWPS and HPCC, even after she and Jim moved to Nelson a few years ago. Sadly, she passed away November 25, 2021. To honour Anne's contributions the Board voted unanimously to rename the scholarship program and increase annual funding.

### **Specifics**

- HPCC will establish a scholarship that will offer a financial award for youth in the community who will be or are pursuing post-secondary education.
- Applicable post-secondary institutions can include studies at Technical/Trade Schools, Colleges and Universities.
- Only high school graduates and post-secondary students from the Harrop, Sunshine Bay, Procter and the Outlet (defined as Longbeach, Queen's Bay and environs) communities will be given consideration for the award.
- Preference will be given to a graduating Grade 12 student entering post-secondary studies as this was the initial criteria and intent of the scholarship.

- Preference will be given to students taking post-secondary studies in Forestry, Environmental Studies or Sciences.
- Total scholarship funding is capped at \$3500 annually; more than one (1) award can be granted in a given year.
- If there are no eligible applications, the award will not be granted that year.
- The scholarship will be paid directly to the successful candidate upon proof of enrolment in the post-secondary school prior to the commencement of post-secondary studies or a return to ongoing studies.
- The scholarship amount will be reviewed after 3 years by the Committee to determine whether the amount should be increased or if the approval criteria need to be revised.
- The initial \$10,000 will be the foundation for an ongoing HPCC Scholarship.
- The Committee will invite donations of additional funds from community businesses, individuals, and legacy endowments to the scholarship fund. The Committee will approach the Board regarding an annual contribution from the cooperative to ensure its continuity.
- The initial funding amount (identified above) - and any donations to the Scholarship Fund, including additional contributions from the co-operative, if any - will be administered and accounted for as a separate entity, not part of or accessible for the purpose of general expenses of the cooperative.
- The applications will be reviewed by the Anne Ward Memorial Scholarship Committee prior to the end of the school year and all candidates will be notified in writing if they are successful or not.
- All determinations by the Committee will be made fairly and without prejudice. Committee members with children applying for the scholarship will recuse themselves from the selection process.
- The application form and information/regulations document will be posted on the HPCC website (<http://www.hpcommunityforest.org>) and publicized in the quarterly Harrop-Procter Community Forest newsletter in advance of the application deadline.
- The successful candidate will agree to be profiled in a future edition of the HPCC quarterly newsletter.